## SEATTLE COLLEGES

## **Reset Passwords – Quick Steps**

## **Reset Your ctcLink Password**

- 1. Navigate to the myaccount Sign-In page https://myaccount.ctclink.us
- 2. Select the "Reset Password" link at the bottom of the Sign In box. -
- 3. The Reset Password window opens.
  - Enter your ctcLink ID into the ctcLink ID field.
  - Select Text, Voice Call or Email to receive a text code.
- 4. Enter the verification text code and click "Verify".
- 5. Enter a new ctcLink password and click "Reset Password".



## **Reset Your MySeattleColleges Password**

- 1. Go to MySeattleColleges Login Tools page https://tools.seattlecolleges.edu
- 2. Choose the "Create/Reset My Password" tab.



- 3. The Create/Reset My Password window opens.
  - Enter your ctcLink ID (EMPLID) and ctcLink password.
  - Enter a new MySeattleColleges password.
  - Click "Reset Password".

 For assistance contact the IT Help Desk - ITHelp@seattlecolleges.edu

 Find more information at - https://itservices.seattlecolleges.edu/it-help-desk

 North 206.934.3630
 Central 206.934.6333
 South 206.934.5844
 LiveChat line <a href="https://direct.lc.chat/11900901/3">https://direct.lc.chat/11900901/3</a>



SCAN to visit us itservices.seattlecolleges.edu REQUEST help helpdesk.seattlecolleges.edu

Doc applies to all campuses – 4/20/23